SEVENTH –DAY ADVENTIST CHURCH

LUSAKA CONFERENCE

**REQUIREMENTS FOR COMPANY ORGANIZATION INTO A CHURCH**

**DISTRICT** …………………………………………………………… **COMPANY** …………………………………………………………………………

 **CHURCH** ……………………………………………………………  **DATE** …………………………………………………………………………………

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| --- | --- | --- | --- | --- |
| **ITEMS** | **REQUIRED** | **QUALITY** | **ACHIEVED** | **SHORTFALL** |
| Baptized members | 25 or more adults |  |  |  |
| Communication Cups | 150% of members | Durable Cups |  |  |
| Towels  | 100% of Members | Proper Size & Durable |  |  |
| Basins  | 50% Members | Durable  |  |  |
| Plates  | 4 | Non Plastic |  |  |
| Trays  | 2 or more | Good and Durable |  |  |
| White Linen Set | 4 | Good Quality |  |  |
| Chairs  | 6 | Same Type, Strong, Good and Durable |  |  |
| Tables  | 2 | Strong, Good and Durable |  |  |
| Jug or Kettle  | 2 | Non Plastic |  |  |
| Baptismal Face Cloths | 100% or more than actual membership | Good quality recommended |  |  |
| Baptismal Towels (Ladies) | 100% or more than actual membership | Good and Durable quality recommended |  |  |
| Detailed written Report | Background, membership records, church assets, company leadership, stewardship, Sabbath School, Personal Ministries, Church Assets |  |  |  |
| Tithe & Offering  | 75% of the Family Units  | Provide evidence through receipts to back claim for the past 3 years |  |  |
| Place of worship  | 1 | Own building or secured plot with proof of title deeds or letter from Headman/Chief |  |  |
| Toilets | 2 or more | Permanent structures if at your own Church |  |  |
| Leadership  | Strong and mature | Able to find at least 3 people to provide leadership and sufficient number to cover almost or all church offices  |  |  |
| Evangelistic campaigns |  At least 3 in the past 3 years | Provide proof of dates and how many people were baptized. |  |  |
| Soul winning  | 10 or more to have won at least 1 person in the last 3 years | Provide names of soul winners and the won |  |  |
| Bible Study Guides | 50%  | Possess Study Guides each quarter for the past 3 years |  |  |
| Date Stamp & headed Paper | 2 Date Stamps |  |  |  |
| Church Manuals | 2 Church Manuals and more |  |  |  |

I, Pastor ………………………………………………………………………..Certify that I have made a physical check on the Company and that the information given is true. I am therefore, recommending the company to be organized into a Church.

PASTOR’S SIGNATURE: ……………………………………………………………………………………………….. DATE: …………………………………………………………………